



Department of Business Regulation
1511 Pontiac Avenue, Bldg. 69-2
Cranston, RI 02920

Insurance Bulletin Number 2002-17

Record Retention Requirements

All rate and form filing records, including evidence of approval by the Insurance Division, must be retained as long as they are in use and for at least three (3) years after the carrier has notified the Department that the form has been withdrawn or superseded. Licensees should refer to [230-RICR-20-60-4](#) (formerly Insurance Regulation 67), [R.I. Gen. Laws § 27-29-4\(13\)](#) and [230-RICR-20-40-2.4](#) (formerly Insurance Regulation 73) for additional record retention requirements.

Joseph Torti III
Associate Director and Superintendent of Insurance

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