



State of Rhode Island
DEPARTMENT OF BUSINESS REGULATION
BOARD OF ACCOUNTANCY
560 Jefferson Blvd, Suite 100
Warwick, Rhode Island 02886
401-889-5446

<https://dbr.ri.gov/divisions/accountancy/>

APPLICATION FOR RETIRED CPA STATUS

Instructions:

1. Read the below legal requirements for Retired CPA Status, as found in § 1.3(C)(2) of the [Board's Regulations](#).
2. All below fields must be completed.
3. Attach a copy of your current driver's license or other proof that you have attained the age of 55.
4. Return this completed application and attached documentation to the above address.

- A. Any CPA currently holding a license issued by the Rhode Island Board of Accountancy that is active and in good standing and who has attained the age of fifty-five (55) may request that their license be placed in retired status, exempting them from renewal and CPE requirements, provided that:
1. The Licensee is not actively engaged in any services that are provided by a CPA;
 2. The Licensee places the word "retired" adjacent to their CPA title on any signature, business card, letterhead, correspondence, website or other digital media, and any other document or device, with the exception of their CPA certificate; and
 3. The Licensee affirms in writing that they understand that they cannot offer or render professional services that provides their signature and use of the CPA title either with or without "retired" attached.
- B. Licensees who hold themselves out as retired status may provide the following volunteer, uncompensated services: tax preparation services, participating in a government sponsored business mentoring program, serving on the board of directors for a nonprofit or governmental organization, or serving on a government-appointed advisory body.
1. Licensees may not be compensated for such volunteer service other than through reimbursement of actual expenses or a limited per diem allowance for expenses.
 2. Licensees have the responsibility to maintain professional competence relative to the volunteer services they provide even though excepted from the specific CPE requirements.

Applicant Information

Name:			
Street Address	City	State	Zip Code
Telephone Number	Date of Birth	Email Address	

License Information

License Type	License Number	Expiration Date
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Attestation

I am requesting retired status and I understand that in retired status I am no longer a CPA. I agree to comply with the provisions cited above and set forth in § 1.3(C)(2) of the Rules and Regulations of the Board of Accountancy, 400-RICR-00-00-1. I certify, under penalty of law, that the information provided on this application is the truth to the best of my knowledge.

Signature

Date