



State of Rhode Island
DEPARTMENT OF BUSINESS REGULATION
1511 Pontiac Avenue, Bldg. 69-2
Cranston, Rhode Island 02920

Insurance Division

Continuing Education Course Content Guidelines

Online / Correspondence Courses:

Online and correspondence courses will receive up to four (4) credit hours, which will be doubled to a maximum of eight (8) credits if a supervised exam is required. All course exams must be supervised by an individual of authority (i.e. manager or a training rep) or a disinterested third party.

Advertising:

Vendors should not advertise credits prior to receiving course approval, as the Department will not be bound by that advertising should fewer, or no, credits be awarded.

Course Content:

Vendor-sponsored courses are expected to educate licensees as guided by the content of the Rhode Island Producer Licensing [exam content outline](#), and those offerings aimed at marketing vendor services will not be approved. Company specific material is not authorized for purposes of continuing education unless the information and/or training is reviewed by the Department and credits have been awarded. The Department will not approve specific company information that relates to product, but courses relating to Ethics will be considered. Insurance industry-related ethics courses are eligible for credits.

No credits will be allowed for the following:

- Rating
- Sales/Marketing
- Claims (*subject to the Department's discretion*)
 - Loss remediation courses will not be considered
 - Loss prevention courses will be considered on a case-by-case basis

Instructor Credit:

Any person teaching or lecturing an approved course shall qualify for the same number of credit hours as the attendees.

In addition to the above guidance, for all courses that Rhode Island is reviewing for original approval (home state approvals and non-reciprocal state approvals) the Department relies on the recommendations and guidance provided by the NAIC in order to approve or reject. The following documents should be reviewed when considering appropriate CE course content to present to the Department for approval consideration.