



State of Rhode Island
BOARD OF ACCOUNTANCY
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Warwick, Rhode Island 02886
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www.dbr.ri.gov/accountancy

CPA Licenses Expiring on 06/30/2022

IMPORTANT CHANGES:

Online Renewal Application:

Effective April 1, 2022, the renewal of **all** registrations will be processed using the Department's online platform, <https://elicensing.ri.gov>.

The online renewal application will open on April 1, 2022 and close on June 30, 2022 at 11:59 PM.

Access instructions will be outlined in the Renewal Notice that will be sent to you via email only on or about April 1, 2022.

Please be prepared and stay ahead of renewing online early to avoid any delays or disruptions to your license.

Paper renewal applications are no longer available.

CPE Requirements and Reporting:

CPE Reporting Period Changes:

The CPE Reporting Period has changed **from** a calendar year **to** a fiscal year.

For the transition, only this CPE Reporting Period is **42-months**, January 1, 2019 – June 30, 2022.

You now have up to June 30, 2022 to obtain the required 120 CPEs.

The **new** reporting cycle going forward is July 1, 2022 to June 30, 2025.

CPE Reporting Changes:

When you renew online, you will be required to upload the CPE Reporting form, located on the Board's website at the following link: [Continuing Education Reporting Form](#).

You could develop an excel spreadsheet with the same **exact** headings and footers and list each individual course.

On the Board's CPE Reporting form, enter your name, CPA License Number, in the body enter (See Attached), enter your electronic signature and date.

You can upload multiple documents.