



**State of Rhode Island and Providence Plantations  
Department of Business Regulation  
Insurance Division**

**RISK PURCHASING GROUP REGISTRATION**

In order to be included on the Rhode Island Insurance Division's list of risk purchasing groups who are approved to transact business in the State of Rhode Island, the group must file a completed [NAIC Risk Purchasing Group Registration Form](#), which includes Part B, Appointment of Attorney to Accept Service and Designation. Insurance companies listed in question #7 are required to be either licensed, surplus lines registered or registered as a risk retention group in Rhode Island.

The purchasing group will be notified via email when the application has been processed and the group has been added to Rhode Island's list of [registered risk purchasing groups](#). Subsequent to approval, it is the responsibility of the group to notify the Insurance Division, in a timely manner, of any changes to the information contained in the initial registration form, including updates to the carrier list. Updates should be made using the [Risk Purchasing Group information form](#).

Risk purchasing group registration is continuous. The group will not be responsible for any renewal filings or fees.

Completed applications, information updates and related questions should be directed to:

Deb Almeida  
(401) 462-9542  
[Debra.Almeida@dbr.ri.gov](mailto:Debra.Almeida@dbr.ri.gov)

Mailing Address:  
Rhode Island Insurance Division  
1511 Pontiac Avenue Bldg 69-2  
Cranston, RI 02920