



Department of Business Regulation

Insurance Division

1511 Pontiac Avenue, Bldg. 69-2
Cranston, Rhode Island 02920

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Insurance Producer, Adjuster, Appraiser and Surplus Line Broker Licenses

Beginning March 15, 2009, the Division of Insurance will no longer be mailing hard copies of licenses issued to insurance producers, adjusters, appraisers and surplus line brokers. To determine the current status of any licensee please check www.statebasedsystems.com or the Department's website at <https://dbr.ri.gov/> (insurance licensee verification look-up service). It is incumbent upon the licensee to verify and keep track of his/her license expiration date and renew the license as required. The Department will continue to send renewal notices by regular mail; only the mailing of the hard copy license is being discontinued.

The screen print from these databases will include the date of the report and a statement "This document may serve in lieu of a Letter of Certification." Insurers may rely upon the screen printout for license status and may utilize the screen print as indicated in [230-RICR-20-60-4.7](#). If a licensee needs a hard copy of his or her license it will be provided upon request. To request a hard copy license please contact the insurance division at DBR.InsLic@dbr.ri.gov or (401) 462 9520.

Joseph Torti III
Associate Director and Superintendent of Insurance
March 5, 2009

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