



### **Debt Management and Small Loan Lender Licensees**

Licensee Name:	 
License Number(s):	 
NMLS ID#(s):	 
Main Office Address	 

#### **Instructions:**

All current licensees must file an Annual Report with the Division of Banking ("Division") by March 31, 2024.

#### 1. Financial Statements:

Rhode Island requires a Statement of Financial Condition (Balance Sheet) as of December 31, 2023 and a Statement of Income and Expenses (Income statement) for the twelve months ended December 31, 2023 prepared in accordance with Generally Accepted Accounting Principles ("GAAP"). These financial statements **MUST** be uploaded into the "Financial Statement Summary" section of your NMLS filing by the Annual Report due date. They do not need to be audited financial statements.

- 2. License/Registration costs: There is **<u>NO FEE</u>** for this filing.
- 3. Delayed Filing: Any licensee who fails to file the requested information by March 31, 2024 will be subject to a daily penalty of \$25 per license/registration until the Division receives the information.
- 4. The enclosed checklist and all attachments, <u>except</u> the Financial Statements which must be uploaded into NMLS, must be emailed via <u>one</u> PDF attachment and the subject in the email must be "(Company Name/NMLS ID #) RI 2024 Annual Report" to:

DBR.BankInquiry@dbr.ri.gov

(**DO NOT** send a zipped or password protected file as an attachment to the email as it may not come through to the Division. If your submission needs to be zipped, password protected or sent by secure email, please contact Rebecca Specht by email before attempting to send report).

5. For additional assistance contact Rebecca L. Specht at <u>rebecca.specht@dbr.ri.gov</u> as stated in the notice.

License Number(s):

NMLS ID #(s):

UPLOAD ONTO NMLS	ITEM
	<b>FINANCIAL STATEMENTS: UPLOAD ONTO NMLS</b> A Financial Statement representing Licensee's Financial position as of December 31, 2023 including, at a minimum, a Balance Sheet and Income Statement, prepared in accordance with GAAP. Financial Statements do not need to be audited.
	(DEBT MANAGEMENT PROVIDERS ONLY): AGENT/BRANCH LOCATIONS: Upload onto NMLS the following Information in the "Documents Upload" Section under "Document samples" and label it "RI Agt & Branch locations". Please identify which locations are branch offices. Include the following information in the upload: COMPANY NAME: CONTACT PERSON NAME & TITLE PHYSICAL ADDRESS TELEPHONE NUMBER E-MAIL ADDRESS DATE APPOINTED

## ATTESTATION

Licensee Name:	
License Number(s):	
NMLS ID #(s):	
Main Office Address:	

**BOND/INSURANCE ATTESTATION.** I affirm/attest that the Licensee's surety bond (or alternative), remains in compliance with the requirements of the Division.

**LEGAL AUTHORITY ATTESTATION.** I affirm/attest that the Licensee remains in good standing with each state's Secretary of State's office, or other applicable agencies. (*Not applicable to Sole Proprietors*)

**FINANCIAL RESPONSIBILITY ATTESTATION.** I affirm/attest that the Licensee meets the financial responsibility/net worth requirements as required by the Division.

I verify that I am the named person below and an authorized representative of the licensee.

\*Name

Signature

Title

Date

\*Any authorized Corporate Officer of a licensee may sign and attest to the information listed on this report as being true and accurate. Only one (1) signature is required on this report.

# CALENDER YEAR ACTIVITY

Licensee Name:

License Number(s):

NMLS ID #:

Provide the following information for all loan applications taken and/or transactions processed under the Rhode Island License during the calendar year immediately preceding this filing.

**IMPORTANT:** The license type categories have been removed below. If your entity conducts any of the activity listed below, please complete. If they do not conduct an activity, please enter "N/A" in the appropriate column and attach an explanation.

Please note this Report and the information included therein is open to public inspection.

	Number	Dollar Amount
100. Number and dollar amount of RI Small Loans made:	#	\$
200. Aggregate Dollar Amount of RI Debt Management Plan <u>Debtors' Funds on Hand:</u>		\$
201. Aggregate Balance of RI Debtor <u>Obligations Under</u> <u>Debt Management Plans:</u>		\$
*Name		
Signature		
Title		
Date		

\*Any authorized Corporate Officer of a licensee may sign and attest to the information listed on this report as being true and accurate. Only one (1) signature is required on this report.