



State of Rhode Island  
**BOARD OF ACCOUNTANCY**  
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## **CPA Licenses Expiring on 06/30/2025**

### **IMPORTANT CHANGES:**

#### **Online Renewal Application:**

The online renewal application will open on May 1, 2025 and close on June 30, 2025 at 11:59 PM.

Renewal Notice instructions will be sent to you via email only on or about May 1, 2025.

Please be prepared and stay ahead of renewing online early to avoid any delays or disruptions to your license.

Paper renewal applications are no longer available.

#### **CPE Requirements and Reporting:**

##### **CPE Reporting Period:**

The reporting cycle is no longer on a calendar year.

The reporting cycle is on a fiscal year from July 1, 2022 to June 30, 2025.

You have up to June 30, 2025 to obtain the required 120 CPEs and renew online not later than June 30, 2025 at 11:59 PM.

##### **CPE Reporting:**

When you renew online, you will be required to upload the CPE Reporting form, located on the Board's website at the following link: [Continuing Professional Education Reporting Form](#).

You could develop an excel spreadsheet with the same exact headings and footers and list each individual course.

On the Board's CPE Reporting form, enter your name, CPA License Number, in the body enter (See Attached), enter your electronic signature and date.

You can upload multiple documents.