



State of Rhode Island  
Department of Business Regulation  
Division of Commercial Licensing  
Liquor Enforcement and Compliance Section  
1511 Pontiac Ave, Bldg. 69-1  
Cranston, RI 02920

**APPLICATION FOR DBR MANUFACTURER LICENSEE TEMPORARY/SEASONAL  
OUTDOOR SERVICE AREA (DISTILLERY, BREWERY & BREWPUB, FARMER-  
WINERY)**

DBR LICENSE NO.: \_\_\_\_\_ ORIGINAL ISSUE DATE: \_\_\_\_\_

*\*This application process is for existing licensees only.*

LICENSE HOLDER: \_\_\_\_\_ D/B/A NAME: \_\_\_\_\_

PREMISES ADDRESS: \_\_\_\_\_

PRIMARY CONTACT PERSON / AUTHORIZED SIGNATORY: \_\_\_\_\_

Title/Position with respect to Licensee: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**QUESTIONS**

- 1. Did your original license application and prior approvals include an outdoor service area? If so, you do NOT need to submit this form unless you are seeking to further expand the previously approved outdoor service area.**
- 2. Is the Outdoor Service Area within the same plat/lot number as the approved indoor premises? If not, please contact DBR to discuss special procedural requirements.**
3. Describe the Outdoor Service Area adjacent to the approved indoor premises.
4. Describe any temporary or permanent changes to the Outdoor Service Area that will define and control the alcohol service area, such as temporary or permanent fencing or other barriers and signs to indicate "No Alcohol Beyond this Point."

**REQUIRED ATTACHMENTS**

1. Drawing of the premises depicting the original area approved and the proposed adjacent Outdoor Service Area.
2. Any applicable municipal approvals and/or correspondence with municipal authorities if no approval was required.
3. Copy of relevant insurance policy(ies) for the operations and premises, including the Outdoor Service Area.

**ATTESTATIONS**

By signing below, I certify under oath and the penalties of perjury, the following:

1. I am fully empowered to make the representations contained in the Application and to sign these attestations on behalf of the Licensee.
2. I affirm that the information provided in the Application is true and correct.
3. By submitting this Application, the Licensee affirms that it has ownership, lease, or other right to use the Outdoor Service Area.



**State of Rhode Island**  
**Department of Business Regulation**  
**Division of Commercial Licensing**  
**Liquor Enforcement and Compliance Section**  
**1511 Pontiac Ave, Bldg. 69-1**  
**Cranston, RI 02920**

4. By submitting this Application, the Licensee affirms that it has contacted the municipality where the Outdoor Service Area is located and obtained any approvals required by the municipality regarding fire and any other applicable public safety requirements.
5. The Licensee understands and agrees to comply with the following Compliance Conditions if the Outdoor Service Area Application is approved:
  - A. The Licensee is responsible to ensure required insurance coverage is continuously maintained for the operations and premises, including the Outdoor Service Area.
  - B. The Licensee is responsible for complying with the Americans with Disabilities Act in the design, maintenance, and use of the Outdoor Service Area.
  - C. Alcohol service amounts shall be in accordance with the licensee's statutory limits set forth in Title 3, and all servers shall have received alcohol server training consistent with Title 3 and the Regulations.
  - D. Entertainment is prohibited except to the extent permitted by and in compliance with any noise or other requirements of the applicable local permitting authority.
  - E. Disposal of trash and waste shall be subject to compliance with applicable laws regarding waste disposal.
  - F. At closure time, the Licensee shall ensure that all alcohol and glassware is brought to the indoor premises for secure storage. Any fixtures in the Outdoor Service Area will be appropriately secured.
6. The Licensee understands and agrees to comply with the following License Restrictions if the Outdoor Service Area Application is approved:
  - A. The Outdoor Service Area approval is limited to a Temporary Seasonal Expansion as the terms are defined below.
  - B. "Expansion" refers to expanding into adjacent space, sidewalk, parking lot, or other space adjacent to the licensed premises. In contrast, a completely separate location would require a new license following the normal application process for a new license.
  - C. "Temporary" and "seasonal" means that the expansion is for a period of time less than the full year and corresponding to seasonable weather (milder temperatures).
  - D. "Temporary seasonal expansion" may include setting up awnings, tents, fencing in outdoor area, and other changes to the outdoor landscape or temporary protective structures, but should not be construed to permit the erection of permanent structures that expand the footprint of the building itself.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_



**State of Rhode Island  
Department of Business Regulation  
Division of Commercial Licensing  
Liquor Enforcement and Compliance Section  
1511 Pontiac Ave, Bldg. 69-1  
Cranston, RI 02920**

**COVID-19 SUPPLEMENTAL ATTESTATIONS**

The Licensee understands and agrees to comply with the following COVID-19 Compliance Conditions if the Outdoor Service Area Application is approved, applicable between the date of approval and the lifting of the relevant Executive Orders:

1. All Licensee operations shall be conducted in compliance with the relevant Executive Orders, the social distancing protocols, regulations and guidance set forth by the Rhode Island Department of Health (RIDOH), and all protocols, regulations and business guidelines set forth by DBR.<sup>1</sup>
2. Contactless payments shall be used to the extent practicable.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

<sup>1</sup> Breweries, brewpubs, distilleries, and farmer-wineries are authorized to follow the restaurant guidelines for outdoor and limited indoor service. Reference: [www.reopeningri.com](https://www.reopeningri.com);  
[https://dbr.ri.gov/documents/divisions/commlicensing/liquor/COVID-19Information\\_LastUpdated%206-22-2020.pdf](https://dbr.ri.gov/documents/divisions/commlicensing/liquor/COVID-19Information_LastUpdated%206-22-2020.pdf)